

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, AUGUST 15, 2016**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, City Attorney John Long; Directors Bell, Cook, Gillespie, Imming, Korte, Rosen and Schoeck; Police Lt. Conrad, EMS Captain Wilson, Fire Captain Bloemker, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm; and 1 citizen; and, one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the August 1, 2016 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

PUBLIC FORUM

Citizens' Requests and Comments:

No comments or requests presented.

Requests of Council:

No requests or comments.

Staff Reports:

City Manager Latham noted that he has handed out a letter to the council to new property owners affected by the new FEMA floodplain designated maps. They have changed some things since the proposed, presented about eight years ago. City Manager Latham added things have gotten worse - not better. We are working on gathering information on how to apply for a stay.

City Manager Latham reported we met with the contractor selected for the Walnut Street Resurfacing project. They plan to start this next week, working more on the sidewalk at the start of the project. We received several comments regarding soft spots along Main Street, between Laurel Street and Walnut Street. We will talk to the subcontractor for this project and see if we can possibly add that to the project, with them honoring the same unit price per surfacing area.

Staff had a meeting following Peter Berrini's presentation on the lake, with members from affected groups. Different ones are gathering information on costs and data pertaining the recommendations made in the report. We will be having a meeting with the Madison County regarding any assistance they can provide in dealing with the landowners around the lake. We

have to schedule a meeting with John Shimkus on the report and recommendations made. This group will continue to meet every two weeks on this subject.

NEW BUSINESS

Approve Mayor's Reappointments to Combined Planning and Zoning Board – Councilwoman Bellm made a motion to approve the mayor's re-appointments of Mr. Brad Korte and Mr. Bob Vance to the Combined Planning and Zoning Board, for additional five-year terms, to expire August 31, 2021 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Mayor's Reappointment to Parks & Recreation Advisory Commission – Councilman Schwarz made a motion to approve the mayor's re-appointment of Mr. Jeremy Massa to the Parks & Recreation Advisory Commission, for an additional three-year term, to expire July 31, 2019 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-75/ORDINANCE Declaring Miscellaneous City-Owned Items as Surplus Property and Authorizing Their Sale - Councilwoman Bellm made a motion to approve Bill #16-75/Ordinance #2747 declaring miscellaneous city-owned items as surplus property and authorizing their sale as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-76/ORDINANCE Authorizing Sale of Items of Tangible Personal Property in the Possession of the Highland Police Department, Which Came Into Their Possession Under Circumstances Supporting a Reasonable Belief That Such Property Was Abandoned or Lost – Councilman Schwarz made a motion to approve Bill #16-76/Ordinance #2748 authorizing sale of items of tangible personal property in the possession of the Highland Police Department, which came into their possession under circumstances supporting a reasonable belief that such property was abandoned or lost as attached; seconded by Councilwoman Bellm. Councilwoman Bellm expressed that every time this stuff comes up I am amazed at the number of bicycles. Do they just keep getting new bicycles? If I lost my bicycle, I would be devastated. Mayor Michaelis asked if the police department still offers and does engraving, so that the bikes can be marked and identified back to their owners. Director Bell replied yes. We make every effort to get the bikes back to their owners. The auction will be held at the HCS Facility on Saturday, September 10. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-77/ORDINANCE Declaring Three City-Owned Vehicles as Surplus Property and Authorizing Their Sale – Councilwoman Bellm made a motion to approve Bill #16-77/Ordinance #2749 declaring three city-owned vehicles as surplus property and authorizing their sale as attached; seconded by Councilman Schwarz. Councilman Schwarz asked where these vehicles came from. Lt. Conrad reported these are seizure vehicles that we got through the States Attorney's office under the asset seizure and foreclosure program, just recently. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-78/RESOLUTION Rejecting All Bids Submitted for Bid #E-05-16 for Purchase of Lighting for Highland High School Tennis Courts – Councilman Schwarz made a motion to approve Bill #16-78/Resolution #16-08-2402 rejecting all bids submitted for Bid #E-05-16 for purchase of lighting for Highland High School Tennis Courts as attached; seconded by Councilwoman Bellm. If all five bids are over, was our estimate incorrect. Director Cook explained the specifications for the bids were not only

along the parameter, but also between the courts. Later, we found that we would not be able to obtain surface between the courts, required purchase of higher-powered, taller poles with more lights on each poles. The specifications required fifty-foot candles. We are now looking more at forty-foot candles to lower the pricing. The fifty-foot candles are what is require for a professional tennis court setting. However, since not all high schools have lighted courts, there are no IHSA lighting requirements, so we are going to see if the school would accept lower-level lighting. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-79/RESOLUTION Approving Software License Agreement, GLDS Outbound Messaging Amendment to Software License and Services Agreement, and GLDS Broadhub Proposal and Sales Order with Great Lakes Data Systems, Inc., to Obtain License to Install Executable Code Version of Broadhub Software to Provide a Billing and Subscriber Management System for Highland Communication Services - Councilwoman Bellm made a motion to approve Bill #16-79/Resolution #16-08-2403 approving Software License Agreement, GLDS Outbound Messaging Amendment to Software License and Services Agreement, and GLDS Broadhub proposal and Sales Order with Great Lakes Data Systems, Inc., to obtain license to install executable code version of Broadhub Software to provide a billing and subscriber management system for Highland Communication Services as attached; seconded by Councilman Schwarz. Councilwoman Bellm asked does this mean billing will be done in-house and possibly allow for online bill pay. Director Angela Imming replied yes. Councilman Schwarz asked if it will be possible, eventually, to lump this into the monthly utility bill. Director Imming responded no. These are two different software packages; they do not integrate with one another. Councilman Schwarz asked why we could not use the synergy of the software that we use for all the other department billings. Angela explained telephone billing requirements and video data usage are very different than other utilities. Director Cook stated we have discussed this before. We would not feel comfortable with deciphering connection and reconnect fees based upon billing, with users and property owners that may be different, with electric and HCS usages together. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-80/RESOLUTION Approving Services Agreement for Voice Services with Momentum Telecom, Inc. – Contingent Upon Momentum Telecom, Inc.’s Acknowledging, in Writing, Three Conditions for Use by Highland Communication Services in Providing Voice Services to Its Customers – Councilman Schwarz made a motion to approve Bill #16-80/Resolution #16-08-2404 approving services agreement for voice services with Momentum Telecom, Inc. – contingent upon Momentum Telecom, Inc.’s acknowledging, in writing, three conditions for use by Highland Communication Services in providing voice services to its customers as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #PD-04-16 for Purchase of One New Police Vehicle – Councilwoman Bellm made a motion to award Bid #PD-04-16 for purchase of one 2017 Ford AWD Utility Police Patrol Vehicle, to Tri-Ford, Inc. in the amount of \$28,383.00 as attached; seconded by Councilman Schwarz.

Approve Change Order 1 and Final Submitted by Keller Construction, Inc. for Veterans Honor Parkway Park – Councilwoman Bellm made a motion to approve Change Order 1 and Final submitted by Keller Construction, Inc. for Veterans Honor Parkway Park, for a deduction of \$11,820.74 as attached; seconded by Councilman Schwarz. Mayor Michaelis stated he and Director Joe Gillespie spoke about this, a little. He asked Director Gillespie to explain where the difference occurs. Director Gillespie reported the work done for the park was different from the roadway. This balances the field measure quantity against planned quantities. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried. City Attorney Long advised, since the amount is greater than \$10,000, we need to be sure to check the box on the IDOT Request for Change standardize form, which states ‘The

undersigned has determined that this change is in the best interest of the Local Agency and is authorized by law.’

REPORTS

Approve Warrants #1030 & #1031 – Councilman Schwarz made a motion to approve Warrants #1030 & #1031 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey and Bellm voted aye, none nay. Councilman Nicolaides abstained. Motion carried.

Councilwoman Bellm made a motion to temporarily adjourn this regular session to enter into executive session under the Illinois Open Meetings Act under 5 ILCS 120/2(c)(21) for approval of executive session minutes; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried. Meeting adjourned at 7:33pm.

Mayor Michaelis reconvened the Regular Session at 7:37pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Also present were City Attorney Long, City Manager Latham, Deputy City Clerk Hediger, and City Clerk Bellm.

Mayor Michaelis stated nothing discussed in the executive session would be acted upon in this open session.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All councilmembers voted aye, none nay. Motion carried and meeting adjourned at 7:38pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk